

AG BOLC INPROCESSING FAQ

1. Is there a certain time I must report to Fort Jackson on reporting day?

- You must sign in no later than 1600 HRS on your report day. If there is a situation that may cause you to arrive early or late, please call Alpha Company at (803) 751-8189 for further instructions.
- When you arrive to Fort Jackson you will need to sign in at the 369th AG BN, 2301 Sumter Ave, Fort Jackson SC, 29207. A cadre member will be on site.

2. How do I get from the airport to Fort Jackson?

- From the Columbia Metropolitan Airport, take a commercial taxi (Uber and Lyft are not allowed to enter Fort Jackson). Taxis are always available and fares are from \$30-\$50. Have the taxi take you to the 369th AG BN. If you have any problems or questions, a Military Assistance Desk is located in the baggage claim area at the airport and can assist you with information until about 2200 hours daily. Save the receipt from your travel from the airport to Fort Jackson for your travel voucher.

3. When is the weigh-in and ACFT?

- The weigh-in is on the first month of class. The ACFT will be approximately half way through the course. We only take one ACFT while at BOLC, so you need to ensure you are prepared and do your best. These scores will be used for your physical evaluation grade. If you fail, you will be flagged and required to re-take the fitness tests. **Active duty officers will not be allowed to report to their next duty station without a passing ACFT score.** Many outstanding students have come unprepared and failed to do well on the fitness tests preventing them from receiving graduation honors. Do not let this happen to you.

4. Where will I live?

- You will live on post in temporary housing(barracks); these quarters are something similar to a dorm room. At a minimum each room will have a bed, a latrine with a shower, internet access(optional) and laundry facilities are available on site.

5. How do I prepare for AG BOLC?

- The biggest thing you can do is arrive physically fit and come motivated to learn, participate, and contribute. Remember, you are a professional leader now; you are no longer college students. I cannot stress how important it is that you arrive physically fit. This will shape our PRT plan, as well as your free time.

6. If I do not have CAC or Common Access Card (Military ID) what do I do?

- If you are unable to obtain a CAC prior to your arrival, then email your orders and DA 71, Oath of Office to USARMY.KNOX.HRC.MBX.TAGD-DEERS-CHRA@ARMY.MIL. Once you have completed that step, then you will have to wait up to 45 days for the documents to process. At that time you should be able to get issued a CAC. If you don't have enough time to set up an appointment while waiting for your documents to process, then still send the email and you can make an appointment to get your CAC after BOLC starts. Waiting to send the email will only delay your CAC issuance and there is nothing your instructor can do to expedite the process. This statement can be found on your orders:
- You may apply for a Common Access Card (CAC) based in the effective date you will enter Active Duty (AD) identified in your orders which authorizes full benefits and entitlements for yourself and dependents to include medical care in Civilian and Uniformed Services medical facilities. Transition from your current duty station to AD are not processed in advance of your date of commission or accession date. The Defense Manpower Data Center data base should be updated within two working days of your AD accession date enabling CAC issuance and access to the full range of AD benefits. If you are having trouble receiving your RC ID Card or AD CAC, you will need to FAX a copy of your active duty orders and your DA FM 71 to 502-613-9535 or email USARMY.KNOX.HRC.MBX.TAGD-DEERS-CHRA@ARMY.MIL Please allow a minimum of 48-72 hours for a response to your email address provided in your inquiry”.

7. What documents should I bring?

- DA Form 31 (Leave Form)
- A certified copy of your marriage certificate, divorce decree, and official state copies of birth certificates for your children, if applicable.
- Receipts for all expenses you have incurred while traveling to Fort Jackson (ex. airline tickets, cab fare, hotel receipts, etc).

- Ten copies of your orders (to include all amendments) assigning you to AG BOLC. Ensure your orders reflect your correct name, social security number, and current pay entry basic date (PEBD).
- Medical, dental, and personnel records for students who possess them.
- The mortgage/lease/rental agreement where your dependents reside. If you move your dependents to the Columbia area you need to bring the rental agreement with you. Ensure that you bring a copy of a lease- the finance office here will not work with sub-leases.
- Prior enlisted personnel must bring DD Form 214 and, if applicable, all Reserve Component Active Duty for training (ADT) orders.
- Soldiers with a P2, P3, or P4 permanent profile must bring a copy of their DA Form 3349 (Physical Profile) and documentation showing the results of a medical screening board, the awarded medical limitations, and the authority to retain their AOC/MOS.
- DA 348 - Equipment Operator's Qualification Record (military driver's license) Note: Only if you have one.
- DA 71, Oath of Office (active duty officers will need active duty Oath of Office), and other documents you received from your ROTC department.
- *IT IS A GOOD PRACTICE TO KEEP ALL YOUR MILITARY DOCUMENTS NEATLY ORGANIZED IN A BINDER. THIS ENSURES YOU HAVE ALL YOUR DOCUMENTS CENTRALIZED FOR FUTURE USE.*

8. What additional items should I bring?

- You will be required to have your issued clothing items, Army Combat Uniforms (ACU), Army Service Uniform (ASU), and the complete Improved Physical Fitness Uniform (IPFU) including hat and gloves. We will have an ASU inspection within the first two weeks to ensure proper fit; females will be required to wear the pants and low quarters for graduation. There is a Military Clothing and Sales here at Fort Jackson where you can buy any required items that you do not have.

- You will be here for 13 weeks, bring whatever you need to make that time enjoyable.
- **MUST HAVE ITEMS:**
 - ACU (OCP) Bring at least TWO sets. (You will be in the field for at least 5 nights).
 - FIVE Coyote brown shirts
 - FIVE Black/olive green socks
 - Boots: Minimum of ONE pair (Recommend at least two pairs).
 - COMPLETE ASU (Army Service Uniform): To include beret, long-sleeve and short-sleeve shirt, and low quarter shoes. Female Officers bring ASU PANTS and LOW quarter shoes.
 - 1 set of business casual attire. The link below breaks down business casual attire. Make it work with what you currently own. No jeans, slippers, shorts, sneakers, etc. <https://fitsmallbusiness.com/what-is-business-casual/>
 - Complete IPFUs: We will conduct PRT daily...weather in SC is very unpredictable. You must bring the IPFU jacket and pants, and long-sleeve shirts. Bring at least TWO short sleeve shirts, shorts, and pairs of socks (above the ankle, black or white); and ONE pair of running shoes. The Orange PT Belt is used during the course.
 - Approved Eye-protection
- **RECOMMENDED ITEMS:**
 - You will draw your TA 50 as necessary
 - Head Lamp (with red lens)
 - Additional comfort items to use during the FTX
 - Camelback (black or OCP)
 - Gloves (black)

9. Will I be working on the weekends?

- Saturday is considered a training day, Sunday is not; however, unless we are behind in the class, we will not be in the classroom on Saturdays. Training on Saturdays will be individual homework based assignments that you are aware of well in advance. How you manage your time is up to you as long as you successfully complete your assignments.

10. Will I receive full meal per diem?

- On your first day of class you will receive a meal card which entitles you to meals in the dining facility during your stay at Fort Jackson. This means you will not receive any additional money to purchase meals.

Again, if you have any further questions, please contact CPT Gabrielle E. Wheat via phone at office (803) 751-8408 or via email at gabrielle.e.wheat.mil@army.mil