

**DEPARTMENT OF THE AIR FORCE
INTERSERVICE POSTAL TRAINING ACTIVITY
Detachment 1, 336th Training Squadron
Ft Jackson, South Carolina**

All students will report to Fort Jackson one day prior to class start date, unless proceeding from an overseas location then it would be two days. Class start dates usually are on a Monday, you must check into Billeting sometime on Sunday.

Call 1-800-276-6984 for room reservation/assignment immediately upon notification of orders/class start date. If unsuccessful obtaining room reservations prior to your arrival they will still set up a room for you when you arrive. Please keep in mind all students will reside on base providing space is available.

All Army Lodging front desk and reservations business will be conducted at their facility.

Upon arrival at Columbia Airport, you will acquire commercial transportation via taxi or shuttle and proceed to the Welcome Center inside of Fort Jackson Billeting, Bldg. 7550 Benning Road.

Since you will be arriving in civilian clothes please have your orders ready, ID card in hand and let them know you are TDY to Ft Jackson for Postal School Training and you are Active Duty Air Force and you are not a "Pipe Line Student."

AF Students are not authorized to stay at Charlie Company TSB; this is for Marine Pipe Line Students and Army AIT Students.

If for some reason billeting is full and they instruct you to stay off post; make sure you get your orders stamped with a non-availability endorsement. It will be **your** responsibility to arrange transportation to in-processing at Bldg 2375 Beauregard St. (If you did not arrive via POV, you can call Capital City Cabs 803-233-8294 or Blue Ribbon Cabs 803-754-8163. These are the only two cab services authorized to proceed onto Ft Jackson.)

Rental cars are not authorized via AETC funds.

DO NOT BE SHOCKED, YOU WILL HAVE A ROOMATE IN BILLETING.

On the First Day, report to **Bldg 2375 Beauregard St., (Across the street from the Army NCO Academy)** Interservice Postal Activity School, **Room 107** (Air Force Office) for in-processing at 0800 in **ABU's**. Bring one copy of orders and any amendments (front and back) along with lodging information.

All AF Students who are attending classes must have the following uniforms:

PT uniform (minimum of 3 shirts and or pants/shorts pending on weather temp.),

One set of blues (short and or long sleeve pending on the weather temp) with flight cap to include all ribbons and AFSC devices (**Excluding Service Jacket**),
Uniform of the day will be ABUs with ABU cap.

NOTE: IF YOU ARE DEPLOYING AND NOT PCSing DO NOT BRING YOUR BLUES!

ATTENTION: ILO Deployment Members, ALL WEAPONS MUST BE SHIPPED DIRECTLY TO CST DESTINATIONS.

Shaw AFB is 30-45 minutes away and is the closest AFB to get uniform items. Shaw AFB Clothing sales do not maintain the best selection and many items are on standard backorder. Ft Jackson Clothing Sales: **DOES NOT MAINTAIN ANY AIR FORCE UNIFORM ITEMS.**

Physical training will be conducted at 0530 on Monday, Wednesdays and Fridays. Location will be determined by the Senior Air Force Instructor. All personnel will wear the Air Force physical training uniform. Attendance is mandatory.

All government meals provided and are directed for Air Force students. Meals will be consumed in the 369th AG Bn Dining Facility. You will be paying cash for your food in the Dining Facility.

Dining Facility Hours for AF Students:

Breakfast: 0650 - 0710
Lunch: 1200 - 1220
Dinner: 1730 - 1750

All Air Force Students must have an activated Citi Bank Government Travel Card for lodging.

Transportation requirements for students who are TDY are assigned according to the scheduled graduation date but are not set in stone, as on occasion, classes may graduate early if all academic requirements are met.

Students will ensure TMO has obtained government funded commercial airline tickets prior to departure and should ensure the ticket can be changed without penalty because of the aforementioned possible early graduation.

Adjustment to flights can be done here, if necessary, but Port Call dates cannot be set up. Adjustments to government procured tickets can be done from the Fort Jackson Travel Office (Carlson Wagonlit) for last-minute changes due to early graduations. Your Outbound Assignments section must set up a Port Call date prior to departure to Fort Jackson as this is an Army Base, not an Air Force installation.

During Operational hours of 0700-1730 (Eastern Standard Time) questions may be addressed to TSgt Russell Smith at (803) 751-6810 or DSN 734-6810, for inquiries after normal duty hour please use the Duty Cell at (228) 596-2233

Detachment telephone numbers:

Det 1 Chief, and Senior Air Force Instructor: TSgt Smith
Email: russell.r.smith@us.army.mil
Comm: (803) 751-6810
DSN: 734-6810
Duty Cell: (228) 596-2233
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