

## AIR FORCE STUDENTS

All students will report to Fort Jackson one day prior to class start date. Class start dates usually are on a Monday, you must check into Billeting sometime on Sunday.

Upon arrival at Columbia Airport, you will acquire commercial transportation via taxi or shuttle and proceed to the new Welcome Center inside of Fort Jackson Billeting, Bldg. 7550 Benning Road.

All Army Lodging front desk and reservations business will be conducted at the new facility.

The Army has been getting confused over the past couple of weeks with new personnel working the front desk at billeting. Since you will be arriving in civilian clothes please have your orders ready, ID card in hand and let them know you are TDY to Ft Jackson for Postal School Training and you are Active Duty Air Force and you are not a "Pipe Line Student."

They have been trying to send your fellow AF Students to Charlie Company TSB; this is not for you rather all Pipe Line Students just out of basic training.

Rental cars are not authorized via AETC funds.

Call 1-800-276-6984 for room reservation/assignment immediately upon notification of orders/class start date. If unsuccessful obtaining room reservations prior to your arrival they will still set up a room for you when you arrive. Please keep in mind all students will reside on base providing space is available.

On the First Day, report to Bldg 2300 Magruder Ave, Interservice Postal Activity School, room 245 (Air Force Office) for in-processing at 0800. Bring one copy of orders and any amendments (front and back) along with lodging information.

**ATTENTION: ILO Deployment Members, ALL WEAPONS MUST BE SHIPPED DIRECTLY TO CST DESTINATIONS.**

All AF Students who are attending classes must have the following uniforms:

PT uniform (minimum of 3 shirts and or pants/shorts depending on weather temp.),

One set of blues (short and or long sleeve pending on the weather temp) with flight cap to include all ribbons and AFSC devices (**Excluding Service Jacket**),

ABUs with ABU cap.

Shaw AFB is 30-45 minutes away and is the closet AFB to get uniform items. Shaw AFB Clothing sales does not maintain the best selection and many items are on standard backorder.

Ft Jackson Clothing Sales: **DOES NOT MAINTAIN ANY AIR FORCE UNIFORM ITEMS.**

Physical training will be conducted at 0530 on Tuesdays, Wednesdays and Fridays. Location will be determined by the Senior Air Force Instructor. All personnel will wear the Air Force physical training uniform. Attendance is mandatory.

**How to get your mail:**

Rank and Name  
Postal School (Class \_\_\_\_\_)  
2320 Magruder Ave.  
Fort Jackson, SC 29207-6301

All government meals provided and are directed for Air Force students and will be consumed in the 369<sup>th</sup> AG Bn Dining Facility.

**Dining Facility Hours for AF Students:**

**Breakfast: 0650 - 0710**  
**Lunch: 1200 - 1220**  
**Dinner: 1730 - 1750**

All Air Force Students must have an activated Citi Bank Government Travel Card.

Transportation requirements for students who are TDY are assigned according to the scheduled graduation date but are not set in stone, as on occasion, classes may graduate early if all academic requirements are met.

Students will ensure TMO has obtained government funded commercial airline tickets prior to departure and should ensure that the ticket can be changed without penalty because of the aforementioned possible early graduation.

Adjustment to flights can be done here if necessary but Port Call dates cannot be set up. Adjustments to government procured tickets can be done from the Fort Jackson Travel Office (Carlson Wagonlit) for last-minute changes due to early graduations. Your losing base Outbound Assignments section must set up a Port Call date prior to departure to Fort Jackson as this is an Army Base, not an Air Force installation.

During Operational hours of 0700-1730 (Eastern Standard Time) Questions may be addressed to TSgt Russell Smith at (803) 751-6810 or DSN 734-6810, for inquiries after normal duty hour please use the Duty Cell at (228) 596-2233

**Detachment telephone numbers:**

Det 1 Chief, and Senior Air Force Instructor: TSgt Smith

Email: [russell.r.smith@us.army.mil](mailto:russell.r.smith@us.army.mil)

Comm: (803) 751-6810

DSN: 734-6810

Duty Cell: (228) 596-2233

Fax Comm: (803) 751-5013

DSN: 734-5013

**PLEASE DELET UNDER THE UNIFORM TAB:**

- Air Force students will wear the service uniform (blues with ribbons and badges) the 1<sup>st</sup> duty day of each month.

**REPLACE WITH:**