

Senior Leader Training Division

Schedule of Courses

[Click here for schedule](#)

Prerequisites

The Commandant of the Adjutant General School has mandated that all officers attending training at the AG School must read and become familiar with FM 1-0, Human Resources Support.

Commissioned officers who have successfully completed a Captains Career Course (CCC) and are selected to fill a Field Grade AOC 42H position. Priority of training seats is given to officers filling Bde/BCT S-1 positions and designated for deployment. With waiver, this course is open to the following personnel on a space available basis: Warrant Officers and senior Non-Commissioned (SFC-MSG) Officers serving in Bde/BCTs or SRC12 organizations and DA Civilians GS 11-13 (NSPS equivalent) assigned to a Military Personnel Division. Personnel must be serving in, or projected to serve in, a valid Human Resource Management position. Personnel requiring a waiver to these prerequisites should send an email detailing their request to ATSG-AG-HRMQC@conus.army.mil. Approval of the waiver does not guarantee a class reservation; but, allows the student to compete for a seat based on space availability.

Knowledge Collaboration Center (KCC) Access

Students scheduled to attend the HRMQC 4-week course will be granted permission to their class Knowledge Collaboration Centers (KCC) NET 30 days prior to the course report date. Additionally, you will receive your class Welcome Letter containing specific information (reporting instructions, schedules, etc) which will also be posted to the class KCC.

Course Description

This four-week course provides doctrinal and technical HR training to AOC 42H officers preparing to fill field grade positions. It prepares officers to develop, interpret, plan, integrate, coordinate, and implement the Army's HR programs and policies for the military and civilian work force at the Bde/BCT, Div, Corps, ASCC and State levels. In this training, HR topics focus on the four core competencies and 13 key functions: Direct Personnel Information (PIM); Direct Personnel Accounting and Strength Reporting (PASR); Direct Personnel Readiness Management (PRM) Operations; Direct Reception, Replacement, Return to Duty, Rest and Recuperation, and Redeployment (R5) Operations; Direct Morale Welfare Recreation (MWR) Operations; Direct Essential Personnel Services (EPS); Direct Casualty Operations; Direct Postal Operations; and Perform HR Planning and Staff Operations. Note: Reserve Component personnel (non AGR) may consider course number 7C-42H/500-F32 (phase 1 & 2) as an alternative to this course.

[Click here for PowerPoint of HR Core Competencies](#)

General Information

The HRMQC is a challenging four week course. Students will participate in both large and small group settings. Classroom discussions, guest lectures, VTCs, and student projects. The Adjutant General School is focused on educating entry-level Field Grade Human Resource providers and other HR professionals across the spectrum of personnel policies, programs, and processes; training HR systems and tools; and inspiring HR professionals to become subject matter experts.

This course is designed for officers not previously qualified as 42B (AG). AG officers are encouraged to attend the course if they are assigned as Bde S-1s, or assigned to Theater SRC 12 structures. AC officers must attend the four-week HRMQC. RC officers may take the four-week course or the two-phase course. RC officers filling Bde S-1 positions, assigned to a multi-component unit, or who are preparing to deploy in an HR position are encouraged to attend the four-week course. Our standard welcome letter and class schedule are at the below links for additional information.

[Welcome Letter](#)