ADJUTANT GENERAL'S CORPS
DISTINGUISHED MEMBER OF THE REGIMENT
MEMORANDUM OF INSTRUCTION (MOI)

1. PROCEDURES.

a. Reference AR 600-82, The US Army Regimental System.

b. ELIGIBILITY. Open to all Adjutant General's Corps (AGC) Soldiers and civilian personnel who have distinguished themselves by outstanding service and performance for or on behalf of the Corps. All AGC Soldiers and civilians 9Active Army, USAR or retirees) are eligible for induction as a Distinguished Member of the Regiment (DMOR)

c. NOMINATION.

(1) Any individual in the Regiment or who have been members of the Regiment with knowledge of a nominee's service and performance may submit a memorandum of nomination by **15 March** of each year to ensure the DMOR Project Officer has adequate time to prepare the nomination packet. Nominations will be solicited via the Chief of Adjutant General's Corps in January of each year.

(2) Automatic consideration as an AGC DMOR will occur under the following circumstances:

(a) AGC Officers who attain the rank of Brigadier General, upon promotion or frocking.

(b) AGC Warrant Officers who attain the rank of Chief Warrant Officer Five.

(c) AGC Command Sergeants Major serving at the General Officer level of command.

(d) AGC Civilians who are appointed as Senior Executive Service civilians.

(e) AGC Soldiers killed in action during combat operations.

(3) An individual may not nominate more than three individuals during a given year as a DMOR.

(4) To be considered by the DMOR Selection Board, nominations must be received by the Distinguished Member of the Regiment Project Officer no later than **15 March**.

(5) Nominations will consist of:

(a) Name, address, telephone number, and e-mail address of nominator.

(b) One-page memorandum of nomination, submitted by the nominator, providing a detailed narrative description of the nominee's distinguished service and performance to the US Army Adjutant General's Corps. Note – the memorandum of nomination will be the main supporting document which will be posted to the AGC Hall of Fame.

(c) Biographical sketch of the nominee as shown in Annex A.

(d) Nominations submitted without sufficient details and documentation will be returned to the nominator for completion and submission. The DMOR Project Officer will promptly notify the nominator if his/her nomination falls into this category.

(e) Mail nominations to:

Chief of Staff
US Army Adjutant General School
ATTN: ATSG-AG
US Army Soldier Support Institute
10000 Hampton Parkway
Fort Jackson, SC 29207

2. SELECTION.

a. The AGC DMOR Selection Board will be comprised of individuals who have served or are serving in positions of significant responsibility involving AGC functions. The board will consist of five voting members:

Chief of the Adjutant General's Corps (Board President, non-voting member)
Honorary Colonel of the Regiment (Board President)
Honorary Warrant Officer of the Regiment
Honorary Sergeant Major of the Regiment

Chief Warrant Officer of the Adjutant General's Corps
Regimental Command Sergeant Major
(The DMOR Project Officer will be a nonvoting member of the selection board)

b. The DMOR Project Officer will prepare administrative instructions, DMOR nomination packets, and a score sheet for all DMOR Selection Board members to evaluate by secret ballot. The DMOR Project Officer will collect all score sheets, tabulate, and prepare a summary document for the Chief of the Adjutant General's Corps review and approval.

c. The Chief of the Adjutant General's Corps will have final approval and veto authority over the recommendations made by the DMOR Selection Board.

3. INDUCTION.

a Individuals selected for induction as a DMOR, or the next of kin if the selected inductee is deceased, will be notified of the selection in writing and formally invited to attend the induction ceremony held in conjunction with the Adjutant General's Corps National Ball normally held in June of each year.

b. Individuals are inducted as an AGC DMOR for life.

Enclosure: Annex A

ANNEX A
ADJUTANT GENERAL'S CORPS
DISTINGUISHED MEMBER OF THE REGIMENT NOMINEE BIOGRAPHICAL DATA

RANK/GRADE and NAME (First, Middle, Last):

CURRENT MAILING ADDRESS (Spouse or Next of Kin address, if deceased):

TELEPHONE NUMBERS
Home (Area Code) (Number):
Work (Area Code) (Number):

E-MAIL ADDRESS:

DATE AND PLACE OF BIRTH:

PRESENT DUTY POSITION/OCCUPATION OR EMPLOYMENT (if applicable):

YEARS OF MILITARY/CIVILIAN SERVICE/RETIREMENT DATE (if applicable):

ON A SEPARATE SHEET PROVIDE THE FOLLOWING:

1. CHRONOLOGICAL RESUME OF MILITARY/CIVILIAN SERVICE (include job title, organization and inclusive years of assignment in chronological order).

2. US DECORATIONS AND BADGES.

3. EDUCATION (military and civilian; include periods of attendance and degrees earned).

4. MAJOR CONTRIBUTIONS TO THE US ARMY ADJUTANT GENERAL'S CORPS (list significant contributions with detailed explanations).